

## **Library Board Meeting Minutes**

Wednesday, September 22, 2021

5:00 pm

Blanchardville Public Library

**Present:** Stuart Bisbee, Heidi Hankley, Grace Knutson, Beth Kundert, Elizabeth Steele, Trisha Wahl

**Absent:** None

The meeting was called to order at 5:06 pm.

**Treasurer's Report:** Beth reported that there was minimal activity and our checking balance is \$1,148.08. Elizabeth moved to accept the treasurer's report as presented; second by Grace. Motion carried.

**Secretary's Report:** Heidi read the minutes of the August 18, 2021 meeting. Beth moved to accept the minutes as read; second by Trisha. Motion carried.

### **Business:**

**New Internet and Computer Use Policy:** Stuart presented the board with an updated computer use policy to review some minor changes. Beth made a motion to accept the updated Internet and Computer Use Policy; second by Elizabeth. Motion carried.

**Discussion of expenditure reporting to the board:** Stuart asked the board if we want him to present expenditures at every board meeting. The board decided that we would continue with the arrangement we had with Gretchen, that only large expenditures need to come before the board, but that the daily costs of running the library do not, since those expenditures are reviewed monthly by Trisha as part of her village finance reviews. The board did ask Stuart to present circulation statistics on a quarterly basis.

### **Reports:**

**Upcoming Fall Programming:** Stuart informed the board about the following programs taking place in the library in October:

- Storytime: Fridays, 10 am from October 1 - November 19
- After school program: Mondays, 4-5 pm, beginning on October 4.
- Pumpkin painting: October 15, 4-5pm at McKellar Park.
- Halloween Book-or-Treat: During village trick-or-treating time
- Art Hanging Space: Stuart is working with the local art teachers to organize art displays at the library. Heidi will reach out to local artists that have participated in group shows in the past to see if a new show could be organized.

**New Book Display:** Stuart has relocated the new book display to an aisle end nearer to the main library space and has reorganized the display so that all new books will be located in one spot. He is also working to get all the large print books in one area.

**Additional Comments from Library Board and Public, not on agenda:**

**Changes in library hours:** Stuart will present recommendations for modifying library open hours at the next board meeting. The board requested that a library hours card or magnet be created for patrons.

**Gretchen's Retirement Party:** The board discussed plans for Gretchen Dieterich's retirement party. Cindy Guggemos will also be recognized for her years of service. The event will take place on Sunday, October 10, at Blanchardville Hall from 1-4pm. Light refreshments will be provided by Diana Kundert of the Viking Cafe. Jamie Desmet will provide cupcakes. Beth Kundert will pick up partyware and decorations. The Village will provide plaques for Gretchen and Cindy. Stuart will advertise on social media and in the newspaper.

**Village Hall Cleaning:** The village still hasn't hired a person to clean the village hall. Trisha will follow up on this with Amy Barnes.

**Future Events:** The board discussed ideas for marketing the library and library services. Ideas included entering a float in the homecoming parade and doing a rock painting event in the spring.

**Set Next Meeting:**

Wednesday, October 27, 2021, 5pm  
Blanchardville Public Library

**Adjournment:** Elizabeth moved to adjourn the meeting; second by Beth. Motion carried.  
Meeting adjourned at 6:30 pm.

Respectfully submitted,  
Heidi Hankley, Secretary