

## **Library Board Meeting Minutes**

Wednesday, October 27, 2021

5:00 pm

Blanchardville Public Library

**Present:** Stuart Bisbee, Heidi Hankley, Grace Knutson, Beth Kundert, Trisha Wahl

**Absent:** Elizabeth Steele

The meeting was called to order at 5:07 pm.

**Treasurer's Report:** Beth presented the board with her report and noted a checking balance of \$785.63. Grace moved to accept the treasurer's report as presented; second by Heidi. Motion carried.

**Secretary's Report:** Heidi read the minutes of the September 22, 2021 meeting. Beth moved to accept the minutes as read; second by Trisha. Motion carried.

### **Business:**

**Extended library hours for 2022:** Stuart presented the board with proposed new hours for the library. The new hours and adjustment of Jen's shifts will result in the library being open an additional 10 hours with no increase in wages. Beth made a motion to institute the new schedule beginning in January 2022; second by Trisha. Motion carried.

**Possible new designs for the library website:** Stuart and his wife Gwen have been working on updates to the website to make it more functional and easier for patrons to navigate. They prepared a questionnaire for library board members to fill out regarding changes. Stuart will send this out to board members in an email to collect our feedback.

### **Reports:**

**Program attendance and future programs:** Stuart provided the board with information about program attendance, noting that the After School Hour has been very popular. He also noted that the pumpkin painting event was a great success with 58 people in attendance.

**Circulation Report:** Stuart provided the board with circulation statistics as well as internet usage which has been pretty consistent over the past three months at around 375 connections.

**Iowa County Grant:** Stuart reported that the library received a grant for \$1,500 to set up a seed sharing collection and program at the library. Iowa County was pleased that the grant request addressed sustainability issues.

**ARPA Grant:** Stuart reported that the SWLS is applying for ARPA recovery money to use for new technology. If approved, the library could get a self-checkout station. Additionally the funding could be used to tag the SWLS books with RFID tags that would simplify collection management. RFID tagging of Blanchardville's collection is estimated to take 90 hours. There's a possibility that library staff could do this work in-house and gain \$1,800 that would have gone to hiring this work out.

**Additional Comments from Library Board and Public, not on agenda:**

Nothing

**Set Next Meeting:**

Wednesday, December 1, 2021, 5pm  
Blanchardville Public Library

**Adjournment:** Beth moved to adjourn the meeting; second by Trisha. Motion carried. Meeting adjourned at 6:00 pm.

Respectfully submitted,  
Heidi Hankley, Secretary