

## **Library Board Meeting Minutes**

Monday, August 8, 2022

5:00 pm

Blanchardville Village Hall

**Present:** Stuart Bisbee, Heidi Hankley, Trisha Wahl, Elizabeth Steele, Shannon Radel

**Absent:** Beth Kundert, Grace Knutson

The meeting was called to order at 5:07 pm.

**Treasurer's Report:** Beth was absent so no report was given, but Stuart commented that there is approximately \$300 in the checking account.

**Secretary's Report:** The board reviewed the minutes of the May 11, 2022 meeting. Heidi moved to accept the minutes as presented; second by Trisha. Motion carried.

### **Business:**

**Vote on Charlotte Tesch as new library board member:** The board members present unanimously approved Charlotte Tesch as the new board member to replace outgoing board member Heidi Hankley. Stuart also noted that Shannon Radel will be joining the board as the village representative to replace outgoing village representative member Trisha Wahl. The board welcomes Shannon and thanks Trisha for her service.

**Update on library finances for 2022 and budget for 2023:** Stuart reported that there was a misunderstanding regarding the 2022 budget and which account the library staff salaries and benefits are being drawn from (village account versus county money account). Stuart reviewed the current budget situation with village clerk, Amy Barnes, and verified that there are sufficient funds in the county money account to cover staff salaries and benefits for the remainder of 2022. Stuart will curtail additional spending from that account.

Stuart reported that the library budget for 2023 is due to Amy by October 17, 2022. Stuart plans to go to the Village board meeting in September or October to explain to the board the fluctuating nature of the county money amount. Stuart will try to ensure that essential items such as staff salaries and benefits come out of the village budget and more discretionary spending comes out of the county money funds.

### **Reports:**

**Update on new self-checkout machine, music closet, and murals:** Stuart reported that the grant-funded, self-checkout machine is up and operating at the library. He also noted that the back closet has been cleared out to make room for the new electronic piano. Two new murals

by Alicia Rheal adorn the walls of the library, including scenery in the teen reading nook and a dinosaur in the kid's area.

**Program attendance and circulation numbers:** Stuart presented a report of programs and circulation numbers for the summer, plus a comparison with pre-pandemic data from 2019. He noted that check-outs this year are quite similar to pre-pandemic, but visits are on track to exceed the 2019 numbers. Stuart reported that he's done a program a day for most of the summer, including weekly crafts and activities, weekly storytime, weekly Switch and VR club, monthly book club for adults, and several special programs such as Dungeons and Dragons, The Magic of Isaiah, summer reading challenges, take home kits, and the seed library.

**Future Programs:** Stuart reported that some of the programs will be on break for the month of September, but that the book club and Switch/VR club will continue. He also plans to have one more Dungeons and Dragon's game in August. Starting in October, the after-school program will begin again. The library will also have a pumpkin painting event in October as well as the Book or Treat on Halloween.

**Additional Comments from Library Board and Public, not on agenda:** None.

**Set Next Meeting:**

Wednesday, September 28, 2022, 5pm  
Blanchardville Public Library

**Adjournment:** Heidi moved to adjourn the meeting; second by Shannon. Motion carried.  
Meeting adjourned at 5:43 pm.

Respectfully submitted,  
Heidi Hankley, Secretary