

## Library Board Meeting Minutes

September 28, 2022

Present: Beth, Elizabeth, Charlotte, Grace, Stuart and Shannon (appearing by telephone)

Called to order at 5:01 p.m. by Grace

Treasurer's Report – presented by Beth; discussed income and expenses; discussed CDs with attention given to CD with maturity date of 12/05/22 -- #30800 – will leave in as is— Beth with discuss with bank to try to lock in for another three years; Motion to accept Treasurer's Report – Elizabeth, Seconded by Charlotte. Motion passed 5-0

Secretary's Report – motion to accept minutes of August 8, 2022 meeting – Shannon, Seconded by Beth. Motion passed 5-0

### Business

- A) Request for new Library Board Secretary – Motion to appoint Charlotte by Beth, Seconded by Elizabeth, Motion passed 5-0. Charlotte will record notes during meeting. Grace will transcribe Charlotte's notes for future meetings.
- B) Discussion and vote on 2023 library budget – Stuart presented the proposed 2023 library budget that needs to be approved by the Library Board before Stuart discusses with the Village Board on October 3, 2022. Stuart is recommending spending \$7200 in county money for the rest of 2022 budget to offset the director's salary line (\$5000) as well as replacing the following with additional county money in line items of: 310 Operations - \$800, 320 Subscription - \$200, 325 Materials - \$800, 326 Storyhour/Summer Programs - \$200, and 340 Operating Supplies - \$200. This would be a total of \$7200 of county money to be transferred to offset village budgetary costs. Also noted was Stuart's director salary is being increased as a village employee in conformity with village employee wage increases.  
Motion to accept the proposed 2023 library budget as presented by Stuart as well as spend \$7200 in county money toward rest of 2022 budget by Elizabeth, Seconded by Beth. Motion passed 5-0.

### Reports

- A) Update on programs since last meeting and future programs:
  - 1. This month's past programs – Switch and VR day every Wednesday at 4 p.m., Adult book club rescheduled for next month
  - 2. Upcoming programs –
    - a. After school program every Monday at 4 p.m. – starting 10/3/22
      - i. Origami folding
      - ii. Writing in Braille craft
      - iii. Window cling craft
      - iv. Kumihimo bracelet craft
    - b. Story time on the first Wednesday of every month at 10 a.m. – starting 10/5/22
    - c. Switch and VR day every Wednesday at 4 p.m. – starting 10/5/22

- d. Adult book club changed to 2<sup>nd</sup> Saturday of every month due to November and December holidays – has been getting 6-8 participants per month
- e. Pumpkin painting -- 10/13/22 at 4 p.m.
- f. Book or Treat – during Trick and Treating times – possibly 10/31/22
- g. Fall outdoor story walk – in park – late October/early November
- h. Christmas ornament decorating station – for all of December
- i. Submitted Iowa County grant \$1000– hoping to do a circulation of a board game, chess sets and puzzles collection and possibly having some board game evenings at the library

B) Updates from Village Board and School Representative

- a. Shannon – nothing to update at this time
- b. Elizabeth – Discussed Stuart possibly going to the school as he did last year to talk to the 6<sup>th</sup> graders. Elizabeth will talk to the 6<sup>th</sup> grade ELA teachers

Additional comments from Library Board and Public not on the agenda – Discussion if anyone has raised the topic of banned books. Stuart has not had anyone talk about it yet. If anyone has, Stuart will discuss with the Board at future meetings.

Next meeting: Thursday, December 1 at 5 p.m.

Motion to adjourn by Beth; Seconded by Elizabeth. Motion passed 5-0

Adjourned at 6:12 p.m.