

Blanchardville Public Library Board Meeting Minutes

Wednesday, March 22, 2023 at the Blanchardville Public Library

Call to order at 5:03 p.m.

Present: Elizabeth Kundert, Grace Knutson, Elizabeth Steele, Charlotte Tesch, Trisha Wahl, Stuart Bisbee

Treasurer's Report – given by Kundert for January and February; March bank statement has yet to come; Most of the income is coming from copies; CD maturity dates all okay; Motion to approve by Steele, Second by Wahl, motion passed 5-0

Secretary's Report – Motion to approve by Kundert, Second by Steele, motion passed 5-0

Business

- a) Mission and goals – last updated in 2011; Bisbee provided copy to board members; he will modify language to make it include language about diversity, equity and inclusion; will review Bill of Rights; will try to make neutral; change B1 to citizens, not residents; add neutral language to B2; add interlibrary loan or purchase to B3; will leave B4 as is; will add programming or outreach to B5; move B6 to procedure in bylaws and change to “on a bi-annual basis”; Bisbee will work on this and provide modifications at next meeting as well as look at what other libraries have.
- b) Library Used Book Sale – during Village garage sales – April 27-29th; Will look at putting tables with books outside with a “all you can fill a bag for \$5”; will only do Thursday and Friday as library is not open on Saturday; Kundert may be able to help; Tesch volunteered to help get ready leading up to Thursday; Bisbee will advertise on social media and look into getting it on the garage sale map; will also put out a donation request if no one is out at the table; Bisbee will look into the store, “The Book Deal” in Madison to see if they would take the leftover books as a donation; Bisbee will send out a reminder to the board members of times closer to the garage sale dates.
- c) Review interview questions for Library Assistant Position – Reviewed questions; Bisbee and Argyle (Sarah) will be interviewing the candidates for this position; all questions look great.

Director Report

- a) Update on programs since last meeting and future programs –
 - i) Virtual Story Time – Knutson suggested read books virtually pertaining to businesses/trips while visiting various places around village such as grocery store, post office, school, hair salon, bank and continuing to have guests read books
 - ii) Circulation and library visit report – reviewed. Kundert recommended adding the statistic of how often and for what groups the library is also used such as Historical Society. Bisbee noted that if not hosted by the library, the statistic cannot be put into the annual report but he will also keep track of this statistic separately so the Village Board is made aware.
 - iii) American Library Association (ALA) Conference – Bisbee will be attending this conference in Chicago last half week at end of June. He received a grant for \$1000 to cover registration, hotel, food.

- iv) SWLS Best Practices Committee Member – Bisbee is now a member of this group. The group writes policies for the whole system.
- v) Other –
 - i. Bisbee is taking online class for diversity and inclusion. \$350 paid by grant.
 - ii. Bisbee will work on policies for closing library due to inclement weather when school and/or village hall is closed and disposing of non-circulated books

Update from village board and school representative

a) This is Trisha Wahl's last library board meeting. A BIG thank you to Trish for all of her support and time.

Additional comment from library board and public not in the agenda – none

Set next meeting date: Wednesday, May 17, 2023 at 5 p.m.

Adjourn at 5:58 p.m. Motion by Wahl; Second by Steele; Motion passed 4-0 (Kundert no longer present)