

## Blanchardville Public Library Board Meeting Minutes

Wednesday, May 17, 2023 at the Blanchardville Public Library

Call to order at 5:04 p.m.

Present: Elizabeth Kundert, Grace Knutson, Elizabeth Steele, Charlotte Tesch, Brianna Nutter, Stuart Bisbee

Treasurer's Report – given by Kundert for January through April; Most of the income is coming from copies and in March, there was a transfer of money to cover conference costs for Bisbee's attendance; Noted Income \$262.00 copies, Garage sale with books - \$112.00, Village Fund \$17.15; CDs all up to date. Ending balance \$1792.53 as of 5/17/23. Motion to approve by Steele, Second by Tesch, motion passed 5-0

Secretary's Report – Motion to approve by Kundert, Second by Steele, motion passed 5-0

### Business

- a) Action item: Review Mission and goals – reviewed. Edit in first paragraph to read entire Blanchardville and entire community and in B2, change residents to patrons. Motion to approve with edits noted by Kundert, Second by Steele, motion passed 5-0.
- b) Information item: Discussion on the creation of a policy on "Responsibilities of the Library Board Members" including review of policies from other public libraries. Bisbee presented examples from Janesville and Curry Libraries. He offered to write a draft for the Board to review. Discussed purpose of Library Board members to include policy making, staffing of library director, budget. Bisbee discussed suggestions of outlining when to revisit policies, attendance at meetings, finances and policy on filling vacant positions. Knutson noted that we should consider melding state statutes into any policies as well. Bisbee will start a draft of this information for the Board to review in the future. This will be one chapter of the policy/guidance document for our library.

### Director Report

- a) Library assistant position filled by Michelle Harrington. She works the hours that Jenny worked and is doing very well. It has been a seamless transition.
- b) Update on past programs and upcoming summer programs –
  - i) Lafayette County Funding presentation—March 28, 2023 -- Bisbee did with all other library directors of Lafayette County. Library supplies on display for attendees. Asked for additional funding as the funding support has been the minimum and has not changed since 1990 at 70%. Hoping for an increase to 75% which would be \$2000-\$3000 additional per year.
  - ii) Switch and VR; 8 programs, total of 18 attendees.
  - iii) Adult Book Club: 2 programs, total of 11 attendees (8 and 3 at each date)
  - iv) Book Sale: \$112 earned but also gave away a lot of books so that was ideal
  - v) State park pass program launched: 30 passes for one day visits on hand; advertised on web site, Facebook and in paper. People can pick up a visitor sticker and go to any state park for free.
  - vi) Succulent plant program: 7 attendees

- vii) Seed library: 34 seed packets taken so far this year
- viii) Chess Club: 2 programs, 2 and 1 child attended

Continuing Education for Bisbee:

Class on management and biases in Fennimore: all day on March 27<sup>th</sup>

3 week long class on diversity and collection management: June 28<sup>th</sup> through August 12<sup>th</sup>

c) Future Programs and Activities:

- i) School visit: May 24<sup>th</sup> to Elementary to give out reading logs and may take seed packets at suggestion of the Board
- ii) Summer Reading Challenge: June 1 to end of August – read and earn free scoop of ice cream from The Viking Scoop
- iii) Nintendo Switch and Virtual Reality: Every Wednesday at 4 p.m.
- iv) Chess Club: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every month from 10 a.m. to noon
- v) Slime Craft Party: 1 p.m. June 12 at library
- vi) Author talk John Armbruster, author of Tailspin, June 15<sup>th</sup> at 6 p.m.
- vii) Sidewalk Chalk at McKellar Park: June 19 from 1 to 2 p.m.
- viii) Rock Painting at McKellar Park: July 3 from 1 to 2 p.m.
- ix) Tag Games at McKellar Park: July 10 from 1 to 2 p.m.
- x) Storytime: Fridays at 10 a.m. from June 23 through July 21<sup>st</sup>
- xi) Live Shark Touch Tank: June 24<sup>th</sup> from 1 to 2 p.m. at former American Legion
- xii) DIY Ice Cream in a Bag at McKellar Park: July 17<sup>th</sup> from 1 to 2 p.m.
- xiii) Dungeons and Dragons: July 20, 27, and Aug 3 at 3 p.m.
- xiv) Charcoal Drawing Class: August 7<sup>th</sup> at 1 p.m.

Continuing Education for Bisbee: ALA Conference in Chicago – June 24-27<sup>th</sup>

Camp Pecatonica will be attending the summer programs.

Knutson asked if the library would think about asking for donations of fishing poles and having them available for patrons to check out. Bisbee will put out message asking if people would be interested in this as a checkout item, then will seek donations and possibly a volunteer to maintain the fishing supplies, if there is interest. Will need to do a disclaimer if we go with this as a checkout item. Bisbee will do a social media post to gauge interest.

Library of Things – Bisbee mentioned to look at Library web site and see updated photos of library and items in library.

New computer – archaic computer needed to be replaced as it no longer was compatible with system. New computer installed. Still need one more but Bisbee is staggering the purchases to be fiscally responsible.

Update from village board and school representative – nothing to report at this time.

Additional comment from library board and public not in the agenda – none

Set next meeting date: Wednesday, August 16, 2023 at 5 p.m.

Adjourn at 5:54 p.m. Motion by Kundert; Second by Tesch; Motion passed 5-0